

Army Double Victory School
Beas

1513/ADVS/GS (Edn)

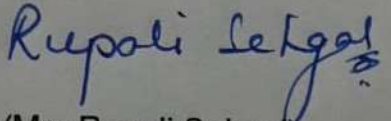
05 Jun 2024

CALL FOR QUOTATION (REQUEST FOR PROPOSAL)

Dear Sir,

1. The quotations are hereby invited from vendors/dealers/contractors with varied experience in the field of sty items.
2. The quotations are required as following items as per Appx 'A' & 'B'. The rates of sty items & printing of sty will be applicable for the academic session 2024-2025.
3. The sealed Bids are required to be addressed to Principal, ADVS Beas and to be deposited before 1200 hrs on **10 Jun 2024**. The sealed quotation box is available at the main gate of HQ 55 (I) Mech Bde on all working days from 0800 hrs to 1400hrs.
4. No cutting on any figures will be accepted. The vendors/firm are at liberty to be present during bid opening for fair & transparent bidding.
5. **Validity of quotations.** The quotations will be valid for at least 3 months from the date of opening.
6. **Payments.** The payments will be made by the school within 07 days after receiving the bill.

Yours faithfully,


(Mrs Rupali Sehgal)
Principal

LIST OF ITEMS FOR PRINTING FOR THE FY 2024-25 : ADVS BEAS

Ser No	Name of Items	Remarks
1.	Prospectus (Coloured)	
2.	Fee Book	
3.	School Diary	
4.	Report Cards	
5.	Merit certificate	
6.	File Cover	
7.	Salary Register	
8.	Examination Sheets	
9.	Book Slip for Library	
10.	Transfer Certificate	
11.	Syllabus	
12.	Teachers Diary	
13.	Badges	
14.	Stamps	
15.	DO Pad	
16.	Sanction Register	

LIST OF STATIONERY ITEMS FOR THE FY 2024-25 : ADVS BEAS

S No	Name of Items	S No	Name of Items
1.	Gel Pens Reynolds (Red, Blue & Black)	50.	Brown Sheet
2.	Cello Butter Flow Pens (Blue, Red & Black)	51.	Scissor (Small & Medium & Big)
3.	Refills Gel Pens (Red, Blue and Black)	52.	Paper Pins & All pins
4.	Pilot Pen	53.	Sharpener
5.	Ball Pens (Blue & Red)	54.	HP tonner refill for comp printer
6.	Gel Pens (Blue & Red)	55.	High lighter (Green & Yellow)
7.	Marker Black & Blue (Thin & Thick)	56.	Stamp pad Ink
8.	Stars Stickers	57.	Maths Paper (Rim)
9.	White Charts (Thin & Thick)	58.	Clip Pins
10.	Coloured Charts (Thin & Thick)	59.	Sticky Pad
11.	Chalk Coloured	60.	Dumpers
12.	Chalk White Non Dust	61.	Whitener
13.	Single Line papers	62.	Drawing pins (Small & Big)
14.	Four Line papers 410	63.	Punching Machine (Scissor type)
15.	Double Line papers	64.	Pen Stand
16.	Legal size papers REAM	65.	Pin Box
17.	A4 size papers REAM	66.	Paper Cutter
18.	Maps of India	67.	Receipt book
19.	Maps of World	68.	White board
20.	Graph note books	69.	Paper weight
21.	Sutri	70.	Envelop (Extra Big, Big & Small size)
22.	Dusters for black board	71.	Board pins (Plastic)
23.	Dusters for white board	72.	Table Bell
24.	Talc Sheet	73.	Florescent cover
25.	Re-stick note pad	74.	Stamp Pad
26.	Scales iron & plastic (Large & Small)	75.	Calculator
27.	Coloured sparkled tape	76.	Binding of Registers
28.	Cello tape colured	77.	Pin Box with magnet
29.	Cello tape Transparent small	78.	Transparent file cover (plastic)
30.	Coloured cartridge for coloured printer	79.	Blank CDs
31.	Photo papers	80.	Blank DVDs
32.	Note Book Cover	81.	Staplers (Big)
33.	Brown Cover / sheets	82.	Gum Bottle
34.	Fevicol Tube & Bottle	83.	Stic Sketch Pen
35.	Envelops White & Coloured	84.	Cello Tape Big
36.	Pencils	85.	Ivory Sheet
37.	Erasers	86.	Zig-Zag Scissor
38.	Register (Thin, Thick & Medium)	87.	Coloured ink Printer
39.	Attendance Register (Teachers)	88.	Fevistick
40.	Attendance Register (Students)	89.	White Board Marker
41.	Staplers (small)	90.	Calculator (Orpat)
42.	Staplers Pins (Big & Small)	91.	Lamination appreciation card (A4 Size)
43.	Slip pad single line thin	92.	Lamination sheet
44.	Slip pad single line thick		
45.	Slip pad single line big		
46.	Rubber bands		
47.	Green Tags		
48.	White Tags		
49.	Name slips		